



Indira Gandhi Delhi Technical University for Women
Kashmere Gate, Delhi

F.No.3(211)/Admn./Probation & Confirmation/Teach./IGDTUW/2019/ 2206

Dated: 13/8/19

Circular

A reference is invited to this office circular no. F.2(210)/Admn./PF/2018/IGDTUW/485 dated 22.01.2019 vide which all the Head of Departments/ Branch In-Charges/Reporting & Reviewing Officers, IGDTUW were requested to submit the duly filled APAR (reported & reviewed), for the reporting year 2012-13 onwards, in respect of non-teaching (Group – A, B & C) staff members and all Teaching/Faculty members of IGDTUW working under them positively by 15.02.2019, if not already submitted, to the concerned Personnel Branch of IGDTUW. However, it has been found that the APARs and API/FADs of many of the teaching staff members have not been received uptodate so far.

It may please be recalled that during the departmental meetings held during 13th – 20th August, 2019 in various departments, the Hon'ble Vice Chancellor has advised all the faculty members to submit their duly filled in APAR and API/FAD as applicable latest by 30th August, 2019.

In view of the above, all the faculty members of IGDTUW are hereby advised/asked to furnish their uptodate APARs and API/FADs as applicable from the date of appointment if not already furnished duly reported and reviewed by the officer concerned positively by 30.09.2019.

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(Prof. R.K. Singh)
Registrar, IGDTUW

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Dated:

Copy for kind information to:

- (i) PS to Hon'ble Vice Chancellor, IGDTUW
- (ii) PA to Registrar, IGDTUW
- (iii) System Analyst, IGDTUW with the request to upload the above Circular on website of the University
- (iv) Guard File

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(Prof. R.K. Singh)
Registrar, IGDTUW